

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
July 15, 2024 - 7:00 P.M.

The meeting was called by Chair Wittenberg at 7:00 p.m. Declaration of Quorum – Members present: Corey Petterson, Ryan Solee, Scott Abel, Dudley Wishard, Vern Wittenberg, Randy Bodensteiner, & Kayla Walberg. Absent: None. Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff, and community members.

3 **Community Comments** – Comments were made.

4 **Approval of Agenda** – MMS Abel/Solee to approve agenda as presented. MCU.

5 **Approval of Minutes from Previous Meetings** – MMS Petterson/Bodensteiner to approve minutes as presented. MCU

5.1 6/17/24 – Regular Meeting

6 **Informational Items**

6.1 **Principals Report** –Principal Tharaldson presented the report and discussed the following items: A) **24-25 Student Handbook** – Changes based on law & policy changes from the state were highlighted. B) **New Science Curriculum** – The new Science Curriculum should be here by the start of the new school year. Teachers will be given time to work with the new curriculum before the school year starts. C) **Direct Admissions Minnesota** – The program was explained. This is the 4th year we have participated in the program. D) **New Teacher In-Service** – Will take place on 8/22/24. The new teachers for 24-25 are Kristopher Rue (HS Ind Arts), Bailey Watne (ECSE), Katerina Schafer (HS Art), Peyton Dingmann (HS Science). E) **Fall Sports Info** – The Fall Parent Meeting will be held on Tuesday, August 6th at 6:00 p.m. Practice begins on Monday, August 12th. F) **Class Registration** – New student class registration will be held from 8:00 a.m. – 3:00 p.m. on Tuesday, August 20th.

6.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** – A) **Open Positions** –Technology Specialist, JH Volleyball Coach, and Assistant GBB Coach. B) **Potential Openings** - We foresee some anticipated opening – a paraprofessional and a cook. **2) Educational** – A) **Careiall Training** – Most of the elementary staff registered to take this training and are in full swing, and able to work in the same cohort. This is the training the district selected as part of the READ Act standards. B) **Referendum Steering Committee** – Continues to meet once or twice a month. The group is discussing the needs, in conjunction with community feedback. **3) Legislative** – A) **Nothing New to Report** – **4) Financial** – A) **Treasurer’s Report** – You will begin to see expenditures listed in the Construction Fund (06), which pertain to the IAQ bond projects. The district is allowed to carry a negative balance until the bonds for this project are sold, and proceeds are placed in the Construction Fund. The district has incurred some costs with the IAQ project. B) **Bus Purchase** – The bus was picked up on July 9th & the remaining balance was paid. Title has been signed over & the bus is covered under our insurance. C) **Operating Referendum** – Information regarding renewal of our current operating referendum was distributed and explained. **5) Building/Grounds** – A) **LTFM Plan** – The plan was discussed and will come up for approval later in the meeting. B) **Other Areas** – Other areas that need attention were discussed.

6.3 **Committee Report** –

6.3.1 MSEA – An agreement has been reached

6.3.2 Office Staff/Department Head Negotiations – Agreements have been reached

7 **Consent Calendar** – MMS Wittenberg/Petterson to approve Consent Calendar as presented. MCU.

7.1 **Approval of Bills Presented** – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:	72801-72814/Wires
Payroll Checks/Direct Deposit	All Payroll was Direct Deposit
June Bills (Year End Clean Up)	Voucher Numbers: 71580-71647
	Check Numbers: 72815-72840
July Bills	Voucher Numbers: 71648-71707
	Check Numbers: 72841-72878

Total Payroll/Expense Checks Approved: \$937,678.13

7.2 **Approval of Electronic Transfers and Other Banking Transactions**

7.3 **Approval of Treasurer’s Report**

7.4 **Accept/Approve Donations**

7.5 **Student Activity Report**

8 **Old Business** - None

9 **New Business**

9.1 **Consider Hiring Adam Smith as a FT Custodian** – MMS Wittenberg/Walberg to hire. MCU

9.2 **Consider Accepting Wesley Rogstad’s Resignation as Assistant Football Coach** – MMS Solee/Petterson to accept resignation. MCU
Mr. Grow & the Board thanked Wes for his many years of service as a coach, as well as for his work with the Elementary Football program.

9.3 **Consider Approving the 2024-2026 Agreement between MSEA & ISD # 2311** – Supt Grow highlighted some of the changes in the contract. MMS Wishard/Bodensteiner to approve. MCU

9.4 **Consider Approving the Employee Agreements for the Following Positions: Food Service Director, Behavior Interventionist, Business Manager, Human Resources/Payroll Manager, Confidential Secretary & Building & Grounds Supervisor** – Supt Grow presented a summary of the contracts and discussed the negotiation process. MMS Wittenberg/Solee to approve. MCU

9.5 **Consider Approving the Extra-Curricular Coaches & Advisors for the 2024-2025 School Year** – Supt Grow presented the list and discussed the practice of annual approval. MMS Wittenberg/Petterson to approve. MCU

- 9.6 **Consider Approving the 2024-2025 Cafeteria Prices** – MMS Bodensteiner/Abel to approve. MCU.
- 9.7 **Consider Accepting the 2024-2025 Milk Bid** – MMS Petterson/Walberg to accept the 2024-2025 Prairie Farms Milk Bid. MCU.
- 9.8 **Consider Revisions to the 2024-2025 Student Handbook** – Supt Grow noted the changes as Mr. Tharaldson discussed in his Principal’s Report. MMS Petterson/Solee to approve. MCU.
- 9.9 **Consider Adopting a Resolution Approving the Long-Term Facilities Maintenance (LTFM) Plan** – MMS Petterson/Abel to adopt Resolution. Roll Call Vote: Abel – Yes, Bodensteiner – Yes, Petterson – Yes, Solee – Yes, Walberg – Yes, Wishard – Yes, Wittenberg – Yes. MCU.

10 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked and answered.

11 **Future Meetings**

11.1 Regular School Board Meeting on Monday August 19, 2024, at 7:00 p.m.

11.2 Finance Committee Meeting - TBD

12 **Adjournment** – MMS Bodensteiner/Petterson to adjourn at 8:42 p.m. MCU